

MINUTES OF THE GOVERNING BOARD OF EDUCATIONAL HORIZONS CHARTER SCHOOL, INC.

A meeting of the Board of Directors of the above corporation was held on October 17, 2017 at 3:00 pm at the Corporate Office, 1240 Banana River Drive, Indian Harbour Beach, FL 32937.

QUORUM: A quorum was declared present based on the presence of the following Directors:

Mrs. Mary Altier, Chairwomen	Ms. Candace Leary, Member
Mrs. Cindy Thomas, Head of Schools	Ms. Cheryl Turner, Principal

The Board, acting in their capacity as the Governing Board for Educational Horizons Charter School, conducted a public meeting to address Charter School Business.

1. **Call to Order** - Mrs. Mary Altier called the meeting to order at 3:05 pm.
2. **Review and acceptance of Board Minutes** – A copy of the minutes from the June 29th, 2017 meeting was shared with each board member and reviewed. Ms. Mary Altier motioned to accept the minutes, seconded by Ms. Candace Leary and accepted unanimously, minutes were signed by Mrs. Mary Altier.
3. **Audit approval** – Budget was shared and reflected a \$40,000 deficit which is on track to be balance. As a high performing school, our % to BPS will decrease and help with these numbers. We have an increased enrollment of 7 more students for the school year. Ms. Mary Altier motioned to accept the Audit, seconded by Ms. Candace Leary and accepted unanimously.
4. **Out of Field Teacher** – Ms. Cheryl Turner brought documentation that Mrs. Melissa Richardson, grade K, is considered out of field in ESOL for the year. She has one ELL student in her class this year. She is currently taking an ESOL class, parents have been notified in writing and documentation will be sent to BPS. Ms. Mary Altier motioned to accept the understanding, seconded by Ms. Candace Leary and accepted unanimously. Document was signed by Mrs. Mary Altier.
Ms. Cheryl Turner also presented a letter stating that Mrs. Megan Jantomaso will be the Art and Music teacher for grades K-6. Her certification is in preK to grade 3. Therefore, she will be considered out of field for these subject for grades 4-6. Ms. Mary Altier motioned to accept the understanding, seconded by Ms. Candace Leary and accepted unanimously, letter was signed by Mrs. Mary Altier
Change Date on Management contract – It was brought to our attention that our contract and charter have dates that do not match. The management contract will be changed by 3 months to reflect the new charter. Ms. Mary Altier motioned to accept this change, seconded by Ms. Candace Leary and accepted unanimously.
5. **Principal's Topic** – Ms. Cheryl Turner reported that FTE week just ended with an enrollment of 117 students. All positions are fully staffed. She also reported that the school received a School Recognition Award of \$11,045.00. As discussion was invited to decide how to best spend the money with student achievement as a goal. Guidelines presented for the money which reflect good practice uses. It was decided to give \$500.00

bonus to each of the returning teachers, staff, and administrators from last year. The remaining money will be used for computers, software, training, materials, and textbooks. This budget will be presented to SAC and staff of EHCS for final approval. It will then be sent to BPS for dispersion of funds.

6. **Management Topic** – New annual budget begin put together based on this year's enrollment.
7. **Public Comment**- None presented.
8. **Adjournment** – With no further business, the meeting was adjourned and the next meeting will be Jan. 16, 2018 @ 3:00, Corporate Office.

Mary Altier

Mrs. Mary Altier
Chairwomen of the Board

1/16/18

Date