

## **Minutes of the Governing Board of Educational Horizons Charter School, Inc.**

A Meeting of the Board of Directors of the above corporation was held of July 31<sup>st</sup>, 2018 at 1:00 pm at 1281 S Wickham Rd, W Melbourne, FL 32904 (the school property)

**Quorum** – A quorum was declared present based on the presence of the following Directors:

Mrs. Mary Altier, Chairperson                      Mrs. Candace Leary, member (phone conference)  
Ms. Cheryl Turner, Principal                      Mrs. Cynthia Thomas, Head of Schools

The Board, acting in their capacity as the Governing Board for Educational Horizons Charter School, conducted a public meeting to address Charter School business.

- I. **Call to Order** The Governing Board meeting was called to order by Mrs. Mary Altier at 1:05 pm.
- II. **Review and Acceptance of Board Minutes** A copy of the minutes from the June 19<sup>th</sup>, 2018 meeting was given to each board member for review. Mrs. Mary Altier made a motion to accept the minutes; seconded by Mrs. Candace Leary and accepted by a unanimous vote. Motion carried, minutes signed by Mrs. Mary Altier.
- III. **Audit and Review of school Board**, The school, governing board, and Mrs. Cynthia Thomas will continue to work with approved company on the audit of school. Information will be shared with stakeholders and BPS when report is compiled.
- IV. **Budget Review and Approval** Mrs. Cynthia Thomas presented the final budget for fiscal year. A copy was given to each member. Mrs. Candace Leary made a motion to approve the budget; seconded by Mrs. Mary Altier and accepted by a unanimous vote. Motion carried. Copies will be with management if review is necessary.
- V. **Management Office move** – The Montessori Group is moving to: 1290 Highway A1A Satellite Beach, FL 32937. Phone and FAX will remain the same.
- VI. **Enrollment** – Enrollment is at 125 students. We currently have a wait list for all grades.
- VII. **Safety and Security** – With the new House Bill 7026, changes will be made in all schools in Florida. Ms. Cheryl Turner shared that the MOU with West Melbourne Police department for an SRO for the 2018-19 school year has been accepted by the city and will begin on August 10<sup>th</sup>. Other efforts are to change the locks and handles on doors to teach with classrooms locked before August 10<sup>th</sup> and apply impact resistant film on August 31<sup>st</sup>.
- VIII. **School Board Meeting calendar for 2018-19** The first meeting of the year (today) will be held at the school. All other meetings will be at 3:00pm at the Satellite Beach corporate office. Dates will be as follows: Nov 1, 2018, April 25, 2019, and June 19<sup>th</sup>, 2019.
- IX. **Management Report** – Mrs. Cynthia Thomas had nothing more to share at this time. She is looking forward to preparing the new school year.
- X. **Principal's Report** – Ms. Cheryl Turner shares that she is still looking to hire a PE teacher and ESE teacher (both part time). All other positions are filled. She, too is excited about the new year.
- XI. **Public Comment** – none at this time.



XII. **Adjournment** – Mrs. Candace Leary made a motion to adjourn the meeting; seconded by Mrs. Mary Altier and accepted by a unanimous vote. Motion carried. Next meeting will be in November 1, 2018 at the corporate office.  
Meeting adjourned at 2:10 pm

Mary Altier (Chairperson) Mary Altier date 11/1/18  
signature