

Governing Board Meeting
June 9th, 2021
10:00 am



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Minutes from Governing Board Meeting
Wednesday, June 9, 2021
10:00 AM @ EHCS

A Meeting of the Board of Directors of the Educational Horizons Charter School was held on Wednesday, June 9th at 10: 00

Quorum- A quorum was declared present based on the presence of the following Directors:

Mrs. Mary Altier, Chairperson Mrs. Aileen Tapp, Member
Mrs. Cheryl Turner, Principal Mrs. Cynthia Thomas, Head of Schools
Mrs. Eileen Needle, Secretary Dr. Erik Thorson, Parent Liaison

- 1. Call to Order.** Mrs. Mary Altier, Chairperson called the meeting to order at 10:05 am. Attendance was taken to include Mrs. Cheryl Turner, Mrs. Cindy Thomas, Mrs. Eileen Needle, Mrs. Mary Altier, Mrs. Aileen Tapp, and Dr. Erik Thorson.
- 2. Introductions.** Mrs. Aileen Tapp and Mrs. Mary Altier introduced themselves and discussed their past connections with EHCS. Dr. Erik Thorson introduced himself and discussed his past experiences and what led him to EHCS as he takes on the role of Parent Liaison for the school.
- 3. Review of Minutes from March 16th and April 5th.** Mrs. Mary Altier motioned to edit a correction on the March 16th and April 5th minutes on the last name of Candace Leary from O' Leary. Mrs. Altier motioned that the minutes from both meetings be accepted after the correction; seconded by Mrs. Aileen Tapp, and accepted by a unanimous vote. Motion was carried.

- 4. Move to reject Mr. Eric Needle as Board Member.** Due to a conflict of interest, Eric Needle being the spouse of a member of EHCS staff, Mrs. Altier motioned that Mr. Needle be removed from the Board and the search for a replacement will continue. Motion was seconded by Mrs. Aileen Tapp, and accepted by a unanimous vote. Motion was carried by a unanimous vote.
- 5. Review of Quarterly Financials.** Mrs. Cindy Thomas presented a review of the financial status for EHCS. The budget for 2020-2021 was amended and reviewed. Mrs. Mary Altier motioned to accept the amended 2020-2021 budget; motion was seconded by Mrs. Aileen Tapp. Motion was carried and accepted by a unanimous vote. Mrs. Cindy Thomas presented a budget for the new 2021-2022 school year, it was discussed and Mrs. Mary Altier motioned to accept the budget. Motion seconded by Mrs. Aileen Tapp; motion was carried and the budget for the 2021-2022 school year was adopted.
- 6. New Management Contract.** Mrs. Cindy Thomas presented the new management contract naming Dr. Erik Thorson as the Executor. The contract was reviewed by the Board. Mrs. Mary Altier motioned to to accept the contract: motion seconded by Mrs. Aileen Tapp. Motion carried and approved by unanimous vote. The new management contract was accepted. Dr. Erik Thorson shared his excitement to be working with Mrs. Thomas and Mrs. Turner during this year of transition. Mrs. Cheryl Turner will share a copy of the contract and credentials with BPS via Stephanie Archer during her EHCS visit on June 10th
- 7. MOU with West Melbourne Police Dept for 21-22 school year.** Mrs. Cheryl Turner and Mrs. Cindy Thomas shared the security options and price comparisons to fulfil the security requirement on campus for the upcoming 2021-2022 school year. Mrs. Cheryl Turner drafted an MOU with the West Melbourne Police Department for the 2021-2022 school year. Mrs. Mary Altier made a motion to accept the new agreement: Mrs. Aileen Tapp seconded and motion was accepted by unanimous vote. Motion was carried

and Mrs. Turner will continue to work with the West Melbourne Police Department.

- 8. Amendment to policies and procedures for employees.** Mrs. Cheryl Turner made a presentation to share workplace drug policies with State versus Federal language. Discussion was held a suggestion was made to name medical marijuana as an illegal substance. The Employee Handbook will be revised and new policies will be adopted and shared during preplanning for the 2021-2022 school year. Mrs. Mary Altier made a motion to accept the new language; Mrs. Aileen Tapp seconded and motion was accepted by a unanimous vote. Motion was carried.
- 9. Enrollment for 2021-2022 and Staffing.** Mrs. Eileen Needle updated the board on the totals for 2021-22 enrollment which has 122 new students currently enrolled for the upcoming term. ECHS will be inviting students from the waitlist during June and July.
- 10. Mental Health Plan approval.** Mrs. Cheryl Turner presented the new mental health plan for the 2021-2022 school year which will be dependent on monies allocated to EHCS. Discussion was held. Mrs. Mary Altier motioned to accept the new plan; Mrs. Aileen Tapp seconded and motion was accepted by a unanimous vote. Motion carried and Mrs. Cheryl Turner will submit the plan to BPS by June 25th.
- 11. Governor money allocated to teachers.** Discussion was held about the news release from Governor Ron Desantis, regarding the funds allocated to Teachers and Principals for the past year of service during the pandemic. Mrs. Cheryl Turner will work with BPS to see where the funds will come from. Mrs. Cheryl Turner suggested giving each full-time, certified and non-certified, employee each 1000.00 and part-time employees 500.00 each. Mrs. Mary Altier motioned to approve the plan if money is allocated from the State; Mrs. Aileen Tapp seconded and motion was accepted by a unanimous vote. Motion carried.
- 12. Public Comment.** None at this time.

13.Adjournment. Mrs. Mary Altier closed meeting at 10:45 am; seconded by Mrs. Aileen Tapp and accepted by a unanimous vote. Motion was carried, meeting adjourned.

Next meeting scheduled TBD, (history show, meetings are held in August, October, April, and June).

Respectfully submitted
Eileen Needle

May Altier (Chairperson) _____ date _____
signature