

Governing Board Meeting  
October 7<sup>th</sup>, 2021  
2:00 pm



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## Meeting Minutes – Governing Board Meeting

Thursday, October 7th, 2021 2:00 pm @ EHCS and virtual  
ZOOM: <https://zoom.us/j/3065544821?pwd=SS9rb1VPaXczYVFoU3pjRkxJeWlyQT09>  
Meeting ID: 306 554 4821 Passcode: EHCS

A meeting of the Board of Directors of the Educational Horizons Charter School (and Virtual) was held on Thursday, October 7, 2021 at 2:00 PM. A Quorum was declared present based on the presence of all three directors, principal, and management.

**Call to Order:** Mary Altier called the meeting to order at 2:05 PM

**In Attendance:** Mary Altier, Aileen Tapp, Cindy Thomas, Dr. Erik Thorson, Cheryl Turner, Eileen Needle

**Review of Minutes** from July 14<sup>th</sup> and August 4<sup>th</sup> (emergency meeting) –  
With no changes to the minutes, Mrs. Mary Altier motioned to accept the minutes from both meetings. Motion was seconded by Mrs. Aileen Tapp, and accepted by a unanimous vote. Motion was carried.

**Enrollment for FTE** - Original enrollment was planned for 119 for the school year with the hopes of adding one new grade 6 student to bring that population up to ten (needed number for the student's scores to be included in the school grade). Two families decided to stay at their current schools after accepting 2021-2022 seats during the summer. Additionally 3 more families pulled out due to COVID concerns, which brought our enrollment number to 114. Eileen and Cheryl worked with the wait list and invited families to join our school for grades K, 1, and 6. At this time, most are comfortable where they are but we were able to pick up one 6<sup>th</sup> grader and two first graders. Invitations are still pending for

Kindergarten with the intent to pick up 2 more students before FTE. The FTE count begins Monday with Date certain on Friday, October 15<sup>th</sup>. Current number of enrollment sits at 117.

**Review of Financials of School** – Our Audit is complete from BKHMCPA and final copy presented to Mary Altier who shared the findings with the directors. Audit copies (both electronic and hard) have been sent to the state. Copies will be held in both the management office and school office. Hard copies will be sent to BPS.

Review of the September 30<sup>th</sup> income statement and balance was presented by Dr. Erik Thorson who noted there was nothing of significance and approved the financial review.

**Presentation and Approval of Teacher Allocation (TSIA) money for new school year.** EHCS has received allocations to close the earning gap for certified full time teachers. Eighty percent will be used to achieve the Florida Education Finance Program minimum. This will bring base salaries from \$30,200.00 to \$33,500.00. The additional 20% will be used for seasoned teachers to increase their base salaries. After discussion, Mrs. Mary Altier motioned to approve the TSIA funding plan for the 2022-2023 school year. Motion was seconded by Mrs. Aileen Tapp, and accepted by a unanimous vote. Motion was carried.

**Review and adoption of School Improvement Plan** Mrs. Turner shared the Achievement Goals for 2021-22 based on ongoing progress monitoring and state assessments from the previous year. Data shows we need to focus on Social Emotional Learning (mental health, wellbeing, trauma, self-regulation) and additionally math.

Using this information, the SIP was created. At this time, it is in draft form and will be a living document. The final is due on November 1<sup>st</sup> after revisions and edits and input from stakeholders. The 2021 data is not populated from the state. We will still include it but may have to enter it somehow. The three areas of focus will be: SEL, math, and teacher retention.

Discussion was held and Mrs. Mary Altier motioned to adopt the SIP in draft form Motion was seconded by Mrs. Cynthia Thomas, and accepted by a unanimous vote. Motion was carried.

### **Review of new Mask and quarantine Policy for COVID from FLDOE and BPS**

In the past few weeks changes have been instituted from FLDOE and BPS to include the following statements: The School Board voted 3-2 Tuesday morning to keep the current emergency face-covering policy, but they did approve a slight change. If the county reaches 50 COVID-19 cases or lower per 100,000 people, the Superintendent shall implement a parental opt-out. BPS staff would continue to be required to wear a face mask unless social distancing of at least six feet is maintained. If COVID-19 cases would go back above 50 per 100,000, the School Board would need to act before the parental opt-out would be eliminated.

New policy, students who are exposed to COVID will not be quarantined if masks are worn properly. If a child is quarantined, they may return after waiting 5 days and getting a negative result. If the child shows no symptoms, parents will have a CHOICE whether to quarantine or not.

**Principal Comments** We are still looking for an ART or MUSIC teacher, we have help with ESE and that person is working on transferring OHIO state certification to FLORIDA certification. School grade is an A but BPS is an OPT out as they earned a B. Professional development continues to happen in school for teachers, we have a work day Monday.

**Management Comments** With our balance in the account, Dr. Thorson suggested forming an AD HOC committee to look at investing a portion for potential growth within our school and community. Dr. Thorson shared the positive changes EHCS has had such as the revamped car loop gate and the addition of lights to the main sign. Dr. Thoson continues to monitor the improvement plan while remaining hands on within our school community. Mrs. Aileen Tapp commented positively on her admiration for EHCS and the potential for growth in the community.

### **Public Comment-**

**Adjournment** –Mrs. Mary Altier closed the meeting at 2:20pm; seconded by Mrs. Aileen Tapp and accepted by a unanimous vote. Motion was carried, meeting adjourned.

The next meeting has been scheduled for April 7th, at 3:00 pm.

Respectfully submitted,

Eileen Needle

Mary Altier (Chairperson) \_\_\_\_\_ Date \_\_\_\_\_  
Signature