

Governing Board Meeting
April 7th, 2022
3:00 pm



1281 S Wickham Rd
W Melbourne, FL 32904
321-729-0786
www.educationalhorizons.net
board@edhorizons.net

**Meeting Minutes – Governing Board Meeting
Thursday, April 7th, 2021 3:00 pm @ EHCS**

A meeting of the Board of Directors of the Educational Horizons Charter School was held on Thursday, April 7th, 2022 @ 3:00 pm on the campus of the school. A Quorum was declared present based on the presence of all three directors, principal, and management.

Call to Order – Mary Altier called the meeting to order at 3:02 pm.

In attendance: Mary Altier, Cindy Thomas, Aileen Tapp, Erik Thorson, Cheryl Turner

Review of Minutes from October 7th, 2021 meeting – With no changes to the minutes, Mary Altier motioned to accept the minutes from the meeting, Aileen Tapp second the motion and accepted with a unanimous vote. Motion was carried.

Guest speaker from REGIONS bank on investing our money – John Yannick, CRPC (Vice President and Financial Advisor) of Regions Bank shared a presentation on how we can invest (conservatively) a portion of our money to see growth without a loss. Board asked questions related to safe investments and legal parameters for a public charter. John agreed to investigate options, look at sunshine state law, and compare companies. He will gather information for the next Board Meeting. No decisions made at this time. Cindy Thomas motioned to accept being open to ideas and add it to the next board meeting. Mary Altier seconded the motion. It was accepted with a unanimous vote motion was carried.

Review of Financials of School - Erik Thorson presented the EOY financials and projections for the new school year with Surtax, Grants, and other possible income. At this time, final audit was presented for board approval. Mary Altier motioned to accept the financials, Aileen Tapp second the motion and accepted with a unanimous vote. Motion was carried.

Acceptance of the Audit- Cindy Thomas presented the proposal for the school audit with BKH, PA. This is the same company we have used for the past few years and are pleased with their thoroughness. Mary Altier motioned to accept the letter of engagement from BKH, PA, Aileen Tapp second the motion and accepted with a unanimous vote. Motion was carried. Cindy signed the engagement letter.

Addition of Barbara Nooney as signature on the bank accounts – Erik Thorson presented acceptance of Barbara Nooney from Nooney, Flavin and Person – CPA as a signature on bank accounts. This firm will be our local CPA to assist with bookkeeping, payments, financial records and necessary monitoring. Mary Altier motioned to accept Barbara Nooney as a signature person for the banking accounts, Aileen Tapp second the motion and accepted with a unanimous vote. Motion was carried.

Presentation and approval of new calendar for 2022-23 school year – Cheryl Turner presented the new school calendar which is based on the BPS calendar with 190 teacher days and 180 student days. Mary Altier motioned to accept the new calendar for 2022-23, Aileen Tapp second the motion and accepted with a unanimous vote. Motion was carried.

Current Attendance and projection – Cheryl Turner shared the projection for the new school year with 131 students in grades K-6. She also shared that our FTE number of 119 will be the new number for the Surtax allocations. New student registration and returning student registration is beginning. A wait list has been created for the grades K-6. Administration is being trained on new software FOCUS for student registration.

Security and safety – Cheryl Turner presented survey results from stakeholders, teachers, Threat Assessment Team, PTO, and families which included safety and security. On the five year plan with our FSSAT is to erect a new fence to replace the existing chain link, enclose the entire school campus (not including the parking lot), and add a gate to close off car loop. Erik presented three quotes for fencing that will replace existing fence and encircle the entire school building with a gate for car loop. Board members reviewed the estimate and plans. They looked at the financing options and discussed the proposals. Mary Altier motioned to accept the proposal from Secure Fencing (one of the three) with the four installment payment option, Aileen Tapp second the motion and accepted with a unanimous vote. Motion was carried. Erik will sign the letter of intent with them. Cheryl Turner presented the MOU with West Melbourne Law Enforcement for the new school year 2022-23 to provide officers every school day that students are on campus. The same hourly rate and schedule will be used. Cindy Thomas motioned to accept the MOU with WMLE, May Altier second the motion and accepted with a unanimous vote. Motion was carried.

ESSER and ACR grants Cheryl Turner and Erik Thorson presented the status of the ESSER and ACR grants, at this time revisions have been made and sent to BPS who will include the school in the state filing. To date, ESSER I has been fully exhausted and reimbursements have been accepted.

Principal's evaluation to be completed by board – Part 1 FSLA Leadership practices, Part 2 SIP (this can only be a 0 or a 10) Aileen Tapp presented the 2 parts and explained the different categories of the leadership practice and the BPS evaluation system. Each segment was reviewed and scored with the board. Part two was implementation of SIP which includes teacher retentions and Social Emotional Learning for students. After scoring the rubric, Mary Altier motioned to accept the evaluation for Administrator, Aileen Tapp second the motion and accepted with a unanimous vote.

Motion was carried. Mary Altier will sign and send to BPS for addition to the evaluation system program.

Principal Comments Cheryl Turner shared results of teacher intent to return for next year. She will begin advertising for the few positions that will be open. At this time we will need a part time ART/Music, PE, and 2 full time (Reading and Lead) teachers. The school is looking at needs for next year to accommodate addition students including desks and chairs. Teachers have contributed to the data collection for student's achievement. Data was shared on growth from K-6 in Math and Reading. We will present these results to PTO and stakeholder next Tuesday, April 12th. Students in grades 3 have completed the reading portion of the FSA and grades 4, 5, 6 have completed the writing portion of the FSA. (100% tested to date). Additional testing will be in May.

Management Comments Erik Thorson reflected on improvements made a school since last July. He is pleased with the projections for next year. He will continue with management of the school and begin to look at internal ways to increase student achievement, teacher retention, family retention in school, and home and school relationships. Erik Thorson presented an incentive structure for full time certified teachers, part time certified teachers, administrative assistant, and building principal. Components of attendance, student performance, teacher certification and endorsements. Clarification was needed on % and how to measure some of the incentives. After discussing, Board agreed on structure for this end of year bonus pay. Mary Altier motioned to accept the incentive pay for the school year. Aileen Tapp second the motion and accepted with a unanimous vote. Motion was carried.

Public Comment No comments presented

Adjournment Next meeting scheduled at 3:00 pm on June 15th at school

Mary Altier (Chairperson) _____ Date _____
signature