

Governing Board Meeting
October 18th, 2022
3:30 pm



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Meeting Minutes – Governing Board Meeting

October 18th, 2022 3:30 pm @ EHCS

A meeting of the Board of Directors of the Educational Horizons Charter School was held on Tuesday, October 18th, 2022 @ 3:30 pm on the campus of the school. A Quorum was declared present based on the presence of all three directors, principal, and management.

Call to Order – Mary Altier called the meeting to order at 3:32 pm.

In attendance: Mary Altier, Aileen Tapp, April Etter, Erik Thorson, and Cheryl Turner

Review of Minutes from July 26th, 2022 meeting – With no changes to the minutes, Mary Altier motioned to accept the minutes from the meeting, Aileen Tapp second the motion and accepted with a unanimous vote. Motion was carried.

Report from REGIONS bank on investing our money – Erik Thorson shared a memo from John Yannick, CRPC (Vice President and Financial Advisor) of Regions Bank shared that the \$100,000.00 was invested in Principal Protected accounts on 9/23 and 9/30. The Accounts are showing growth and the first coupon will be shared in a few weeks. Board will receive statements showing conservative growth. Directors are pleased that we are saving for the future and any needs the school may have.

Review of Financials of School - Erik Thorson presented the monthly financials and balance sheet. Discussion occurred as they looked at the items. After review, these numbers will be used by the CPA firm to create the quarterly financial report which will be shared by the end of the month with BPS and uploaded in Charter Tools for the state. Mary Altier motioned to accept the financials, Aileen Tapp second the motion and accepted with a unanimous vote. Motion was carried.

Current Attendance and FTE – Cheryl Turner shared the attendance is holding at 131 students. With a couple new additions before FTE week to replace those who left or did not enroll after accepting a seat. Administration is being trained on new software FOCUS for student registration and reports. Eileen Needle and Cheryl Turner have submitted all reports for FTE Survey 2.

Security and safety – Cheryl Turner shared that the Threat Assessment Team has been trained and all drills and reports are begin run. Alarmtronics was here today to give a quote on adding two outdoor intercom speakers. We will review the estimate and make a decision. Addition of mirrors

for blind spots is also a consideration. We are not sure if there will be a phase VI for security grant money.

ESSER and ACR grants Cheryl Turner and Erik Thorson presented the status of the ESSER and ACR grants, at this time revisions have been made and sent to BPS who will include the school in the state filing. At this time, we are able to begin turning in receipts for reimbursement for former grants.

Academic Achievement Goals for 2022-23 – These were sent to stakeholders, PTO, teachers and staff ahead of time for feedback. Discussion about the new state standards, state assessments, and measurement of student achievement was held. Cheryl Turner shared how we used this data to drive instruction, make decisions on curriculum and materials, and create our School Improvement Goals. Directors felt it was thorough and showed well on our strengths and improvement needs.

Principal Comments Cheryl Turner shared that we are fully staffed and teachers are focusing on ongoing progress monitoring to meet needs of students. Computers are up and running and each student has one Chromebook for class use and assessments. She shared the explanation of the mill tax coming on the November ballot and how it will affect our school in a positive way if approved. We will use the money earned to close the compensation gap with teacher salaries among other ideas. In addition, Cheryl shared an incentive structure for full time certified teachers, part time certified teachers, administrative assistant, and building principal based on last year's incentive. Components of attendance, student performance, teacher certification and endorsements with the addition of teacher participation in committee meetings. After discussing, Board agreed on structure for this end of year bonus pay. Mary Altier motioned to accept the incentive pay for the school year. Aileen Tapp second the motion and accepted with a unanimous vote. Motion was carried.

Management Comments Erik Thorson reflected on improvements made a school since last July. He is pleased with the projections for this school year and happy with the decision to invest a small portion of the money in reserves. He will continue with management of the school and begin to look at internal ways to increase student achievement, teacher retention, family retention in school, and home and school relationships.

Public Comment No comments presented

Adjournment: Mary Altier closed the meeting at 4:10 pm

Next meeting scheduled at 3:30 pm on April 13th 2023 at the school campus

Mary Altier (Chairperson) _____ **Date** _____
Signature